

WASPaLM Bureau Meeting 2 February 2014  
via SKYPE

<b>Group:</b>	WASPaLM Bureau Members <b>and Committee Chairs</b>
<b>Meeting Date/Time:</b>	Sunday February 2, 2014 @ 14:00 CET; 0800 EST
<b>Present:</b>	Dr. Lai Meng Looi, President Dr. Pete Travers, Organizer Dr. Jagdish Butany - Secretary Dr. Masami Murakami, Dr. Dobrin Svinarov, Dr. Roberto Verna, Dr. Roberto Ruiz-Arenas, Dr. Marilene Melo, Dr. David Wilkinson, Dr. Paul Raslavicus, Dr. Lia Partakasuma Regrets: Dr. Michael Oellerich, Dr. Gamze Mocan Kuzey, Dr. Annie Cheung, Dr Stewart Bryant, Dr Tjaart Erasmus

<b>Meeting Objective(s):</b>	
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<b>Agenda Item</b>	<b>Discussion</b>
<b>Minutes - Previous Meeting</b>	The minutes were pre-circulated and accepted. Dr. Butany went over all of the action items. Dr. Murakami said that Dr. Takashi Wada would be joining the <b>Asia-Pacific Chronic Kidney Disease</b> working group.
<b>WASPaLM Administrator</b>	Dr. Looi went over the status of the "WASPaLM administrators:" 1. FASEB - concerns - weekend and evenings coverage. Their inability to cover weekends. \$19,800- this is the minimum they can charge. 2. Events and Management: Dr. Butany stated that they agreed to support WASPaLM weekends and evenings included for \$900 / month for a total of \$10,800. Dr. Dobrin Svinarov was very supportive of this (Dr. Michael Oellerich had also been very supportive of this bid). Dr. Svinarov stated that they had very positive interactions and results in the over 20 years of contact with Events and Management from IHTDSC. Dr. Murakami: - should try E&M. Dr. Butany stated that he would not vote on this. Dr. Travers stated he had the same feelings as Dr. Butany and that he has no vote anyhow. However, he stated that they must maintain contact with sponsors, and Constituent Societies on a continual basis. We hope that there will be a return on investment in a few years. Marilene Melo - agree with E&M David Wilkinson - agree to try E&M Dr. Lia Partakasuma - agree to try E&M Dr. Roberto Ruiz-Arenas - agree to try E&M Dr. Paul Raslavicus - Agree to try E&M. Try to maintain personal contact. Dr. Looi stated that she & Jagdish would skype with E&M to clarify terms and arrange a contract. The bureau will have to agree on the contract before it is signed.
<b>CSLM</b>	MOU signed. Dr. Butany said congratulations to Drs. Looi and Cheung for their help. Dr. Butany will check the bylaws. If changes needed, this will be sent out to all Constituent Societies. Article 21 - Dr. Travers - No further action needed.

	<p>Call Constituent Societies - changes posted for 90 days for information of all CS. No objections were received and the proposed changes were accepted.</p> <p>WASPaLM is now open to all Societies of Pathology. The Societies are listed by region and not by country.</p> <p>Admission of CSLM - this was put to a vote and the vote was unanimous. Ayes - All; Nays - none; Abstention - none</p>
<b>Education Plan</b>	<p>Dr. Looi stated that there had been significant progress in the Sudan action plan. Sudan has agreed to become a member of WASPaLM as Associate Society.(ACTION: Now a Member.) Efforts will be made to get Myanmar on board also. The Sudan Education Plan is slated for April 12 - 13, 2014 and the Myanmar plan would likely be after the IAP at Bangkok, in October. Dr. Looi asked Dr. Butany if there were funds available for up to \$5000 for the Sudan Education Plan. Dr. Butany hesitated to cover the expenses. Dr. Marilene Melo stated that she would donate \$2500. Dr. Butany stated that he would budget for \$5000(and hope that only \$2500 will be needed) for Sudan.</p> <p>Dr. Travers - Funding: Consider spending the Gordon Signey funds for the Sudan Meeting.</p> <p>Charitable donations: Dr. Butany stated that since WASPaLM or at least WPF is now a 501c registered society, receipts could be issued. Dr. Butany suggested that all members of the Bureau consider donating \$200 to the WPF.</p> <p>Dr. Looi stated that an evaluation form was needed for the EVLP Educational courses.</p>
<b>RRA Contract for Cancun, 2015</b>	<p>Dr. Roberto Ruiz-Arenas stated that there have been administrator problems. The new President was sworn in on January 18, 2014. A contract will be signed this month and sent to Dr. Butany.</p> <p>Progress: The progress for organization of the 2015 meeting continues. A site visit (#2) was completed. The facility will be renovated by October 2014. We will be updated after this is completed.</p> <p>Two Anatomic Pathology Societies will participate in the Congress. Dr. Michael Oellerich is working on the Scientific program with the Mexican Society.</p>
<b>Labs Are Vital</b>	<p>Dr. Travers has sent an updated report.</p> <p>Issues: Abbott funding - no information, no commitment for ongoing funding. Question: the spending by Associates - no detailed records available. Dr. Looi stated that since Dr. Travers was the WASPaLM representative, Dr Michael Oellerich the alternate member, he would be authorized to sign on behalf of WASPaLM. Dr. Raslavicus stated that ASCP has similar colors as the LAV program. Dr. Travers: ASCP developed the LAV site and much of this is their own community site. They have been funding development to some extent. Even if the Abbott funding does not come through.</p> <p>Kepler: Has made no such commitments Member Societies have made no such commitments either Dr. Travers felt that WASPaLM was not legally responsible for any funding.</p>
<b>WHO</b>	<p>Dr. Roberto Verna attended the January meeting, lasting three days. Objectives there were the reforms of WHO. Campaign for non-communicable diseases. A document was submitted by Dr. Roberto</p>

	<p>Verna. Dr. Melo stated that she attended the Brazil meeting of WHO and appended her report.</p> <p>Dr. Paul Raslavicus report: we have to reconsider what our aims are for our meetings with WHO. Dr. Butany: It gives us a credibility and a name recognition, but additional benefits have to be considered. Recommend: Discuss once again and consider what we wish to achieve.</p> <p>Dr. Looi - The NGO status and official relationship with WHO is a listing which gives us credibility.</p> <p>The WHO plans global action regarding NCD (non-communicable diseases). We have to be one of those who provides major input into this. Going forward: We need to develop statements on some of the NCD. For this the regional societies and individual members will have to put in further efforts. Unfortunately, prevention of disease is not our role or in our mandate. Our role is primarily in diagnostics and input into the management of NCD.</p> <p>Dr. Willie of the WHO has been helpful. It was noted that there is no microbiologist amongst the Bureau members.</p> <p>Question, by Dr. Raslavicus: Will Dr. Sidney Goldblatt be acceptable? The Turkish representative is a cytopathologist and represents the Turkish society, but we have not heard anything more from them, in spite of communications. (Dr. Butany stated that he had not been able to find the note sent by the Brazilian society.) Dr. Melo stated that she will try and raise one or two sponsors for this, the IHDSDO.</p> <p>Dr. Looi stated that a template form will be set up to ask for details.</p> <p>Question: Will Dr. Sidney Goldblatt be able to fund his own trip to Copenhagen? If so, he would be the ideal candidate.</p> <p>After further discussion, it was agreed that Dr. Goldblatt be made the Ad Hoc representative to the IHDSDO. Dr. Raslavicus would follow through on this. This would be reviewed at Kuala Lumpur and placed on the agenda. (Action: Dr Raslavicus to follow up).</p>
<b>WASPaLM Trademark</b>	<p>Dr. Travers stated that really was not necessary.</p> <p>Dr. Butany suggested that perhaps we should consider registration of the United States, since this was considerably cheaper.</p> <p>Dr. Travers will look into it.</p>
<b>Next Meeting</b>	March 25, 2014 @14:00 hours CET
	Meeting adjourned at 16:00 hours CET; 1000 hours EST

<b>Responsible Party</b>	<b>Action(s) Required</b>
<b>Dr. Looi</b>	<b>To have Skype call with Ms. Pam Lyons</b>
<b>Dr. Looi</b>	<b>To contact Bureau Members about E&amp;M contract</b>
<b>Dr. Butany</b>	<b>Get representatives to Bureau - CSLM Get payment from Dr. Sun Fei - CSLM Check Bylaws for Regional and rephrase bylaws</b>
<b>Dr. Michael Oellerich /</b>	<b>Set up a formal EVLP form</b>

<b>Dr. Lai Meng Looi</b>	<b>Suggestion of a Young Scientist program at Cancun</b>
<b>Dr. Lia Partakasuma</b>	<b>Write to Dr. Looi regarding National Society Meeting 2015, 2016</b>
<b>Dr. Ruiz Arenas</b>	<b>To send signed contract to Dr. Butany</b>
<b>Dr. Travers</b>	<b>To look into registration of WASPaLM trademark</b>

WASPaLM Bureau Meeting 25 March 2014  
via SKYPE

<b>Group:</b>	WASPaLM Bureau Members and Committee Chairs
<b>Meeting Date/Time:</b>	March 25, 2014 @ 14:00 CET; 0900 EST
<b>Present:</b>	Dr. Lai Meng Looi, President Dr. Gamze Mocan Kuzey, Past President Dr. Jagdish Butany - Secretary Dr. Masami Murakami, Dr. Roberto Ruiz-Arenas, Dr. Marilene Melo, Dr. David Wilkinson, Dr. Paul Raslavicus, Dr. Lia Partakasuma Dr. Michael Oellerich, Dr. Pete Travers, Dr. Roberto Verna, Dr Annie Cheung, Dr Dobrin Svinarov

<b>Agenda Item</b>	<b>Discussion</b>
	Dr. Looi called the meeting to order. Dr. Butany was a little late joining, since it was difficult to join to the conference call (joined at 0910 EST).
<b>Previous Action Items:</b>	<p>Dr. Butany went over the action items from the last minutes. These included:</p> <ol style="list-style-type: none"> <li>1. CSLM - a note was received from Dr. Sun Fei, today, that the Government of China had agreed to CSLM becoming a member of WASPaLM.</li> <li>2. Abbott funds had been received from 2013</li> <li>3. Dr. Butany pointed out that WASPaLM or at least WPF is now a 501c registered society and charitable donations can be made and a receipt issued.</li> <li>4. Evaluation forms for EVLP: Dr. Butany asked if the University of Malaya or the College of Pathologists have evaluation forms. It was agreed that the forms pre-circulated by Dr. Oellerich (from IFCC) would be the ones to use.</li> <li>5. Contract with Mexican Societies for 2015 World Congress - Contract is signed by Mexico, received this morning. However the letterhead is out-dated. Dr. Butany is to send a the contract on the current letterhead to Dr. Roberto Ruiz-Arenas for it to be signed again.</li> <li>6. Labs are Vital: Dr. Travers has pre-circulated a note about this.</li> <li>7. Dr. Looi pointed out some changes to the minutes and these were mainly in regards to Committee Chairs in the group that met; to delete Ms. Heather Dow &amp; Dr. Tjaart Erasmus (who were not in the call), and to note regrets for Dr. Stewart Bryant.</li> <li>8. The matter on the WASPaLM trademark is not pressing and can be discussed at the face-to-face meeting in Kuala Lumpur.</li> <li>9. Dr. Looi then went on with the rest of the agenda</li> </ol>
<b>WASPaLM Administrator</b>	The contract with Events and Management had been signed. The appointment will start 1 April 2014. We will be working with Pam Lyons, and she will join all subsequent Skype calls.
<b>Membership</b>	1. CSLM - Dr. Butany would send the banking details to the CSLM and ask

	<p>them to send a list of the current office bearers and representatives to the WASPaLM office. Dr. Butany to send revised Articles of Incorporation to Pete to update this in the website and green book.</p> <p>2. Sudanese Association of Pathologists - Bureau has voted in favour. They have now been accepted as Associate Members of WASPaLM</p> <p>3. Royal College of Pathologists (UK) - Dr. Looi had discussions with the International Manager of RCPATH and she had said that they will join back in the next few months and of course will pay their membership dues. Dr. Looi would be meeting with the RCPATH President in May and she would like to ask them how we can work together.</p> <p>There was discussion around the RCPATH plans for a International PATHOLOGY Day.</p> <p>Dr. Looi brought up the possibility of joining in the planning for the International Pathology day which the RCPATH was planning for November 2014, and for participating in it..</p> <p>Dr. Butany stated that it was a good idea to participate but we needed to have some further details about what it entailed and where it would be held.</p> <p>Dr. Looi had discussions with the Regional Representative of the RCPATH, for Asia, Professor Tan Soo Yong about joint capacity-building activities, espacillay in Myanmar, and will keep the Bureau informed.</p> <p>Dr Looi raised the possibility of a “World Pathology Day” and members liked the idea. We will have to think about how this can be formalized, e.g. with WHO.</p>
<b>WASPALM Educational Plan</b>	<p>1. Updated plan was attached and pre-circulated</p> <p>2. AP Pathology Update Seminar in Sudan: Plans for this are well underway and Dr. Looi mentioned that Dr. Looi herself, and Prof Dr. Jayalakshmi from Kuala Lumpur and Dr. Prasad from India, would be the three speakers. The date of this seminar has been moved up to 10 - 12 April 2014. For the evaluations they would use the forms designed by Michael (modified from IFCC)</p>
<b>Myanmar Educational Program</b>	<p>Dr. Looi mentioned that she was working on plans for a capacity-building program in Myanmar, being discussed with Professor Htay Htay Tin from the Myanmar Pathology and with Professor Tan Soo Yong from Singapore (Regional Representative of the RCPATH) Dr. Tan had been to Myanmar on behalf of RCPATH to ascertain the need in Myanmar. A program will be devised after further discussions with the RCPATH International Committee and Myanmar Pathology Society.</p> <p>Meanwhile, Dr Looi has discussed with Professor Htay Htay Tin regarding an AP Update Seminar in Yangon soon after the IAP meeting in Bangkok. This would allow us to draw on those attending the IAP as speakers for the Yangon Seminar and also reduce cost to WASPaLM – just the flight between Bangkok and Yangon.</p> <p>There was consensus about this and it was agreed that Dr. Looi would pursue discussions with Professor Tin and Professor Tan to see what could</p>

	<p>be worked out. Prof Annie Cheung indicated that she would be speaking at the Bangkok IAP and would be happy to join the Yangon Seminar, and that there might be others from the Hong Kong College.</p> <p>Dr. Butany mentioned that we should check with the local hosts (the Myanmar Pathology Society) as to how many visiting speakers they would be able accommodate at no cost to the speakers.</p> <p>Dr Butany mentioned about funding constraints for WASPaLM activities. It was agreed to have a re-look at the budget at the next meeting to strategise how we move forward.</p>
<b>Abbott Funding:</b>	<p>Dr. Oellerich mentioned that we should apply to Abbot for funding for 2014, listing the programs we would be speaking with. The program at Sudan and the one at Myanmar, in addition to the program in Kuala Lumpur, would be good examples of this.</p> <p>Dr Looi will write to Abbott to thank them for the support of EVLP 2013 and to request for the 2014 contribution.</p>
<b>ICPALM 2014 Follow-Up</b>	<p>Dr. Looi mentioned that the plans were in progress. The meeting would be held from the 26 - 28th and that the Bureau meeting would be held on the 24th and 25th. At the least, there would be a dinner for all Bureau members on the 24th and the whole of the 25th would be devoted to Bureau meetings.</p> <p>Dr. Looi also asked all speakers for the ICPaLM conference to let her know about their current and previous positions; specifically whether they have been Presidents of their national societies of pathology. This was so that they could be conferred with the Fellowship of the Academy of Medicine Malaysia (a tentative list has been pre-circulated).</p> <p>The program is on the website and speakers would get free registration. Speakers would also get hotel accommodation <b>during the time of the conference</b>. Dr. Butany asked if it wouldn't be easier or better for the organizers if the speakers sent their dates of travel to the organizers. Dr. Looi said that it would be appropriate. However, any who have already made hotel reservations should send the details to her as well as the organisers so that she can follow-up with the organisers.</p>
<b>WASPALM World Congress 2015 - Status Report</b>	<p>Dr. Roberto Ruiz-Arenas stated that the contract had been signed and returned and he would like the contract reformatted so that it is on the new version of the letterhead. Dr. Butany promised to look into this and see if the new version of the contract could be sent out.</p> <p>Dr. Ruiz-Arenas pointed out that they made a second site visit to the conference center. Unfortunately the facilities maintenance was poor. They also visited another resort, the Moon Palace Resort, which had much better and newer facilities, which were "state of the art". However, this facility was about 25 minutes from the downtown of Cancun. As it was all inclusive, the affordability may be a little less. There was no cheaper accommodation in walking distance. The associations were looking into the costs of a location change and whether they would be able to pay for</p>

	transportation. They also stated that <b>Professor Zur Hausen</b> from Germany had been invited to Speak as the Keynote Speaker and he had agreed to this. Dr. Looi mentioned that having a Nobel Laureate coming and speak at the congress is a great plus.
<b>International Liaison</b>	Dr. Raslavicus pointed out that he had pre-circulated his report. He was happy with the role that Dr. Bryant was playing in TC212. He had not heard back from Dr. Goldblatt regarding representing WASPaLM at the IHTSDO meeting in Copenhagen and presumed that he was not interested (in participating without compensation for travel). He mentioned another candidate, Dr. Marcel Garcia Rojo (Spain) who would be ideal to serve as IHTSDO Vice-Chair, but again, Spain is not a member of WASPaLM and he may or may not be willing to work for free. Dr. Gamze Mocan Kuzey was asked if the Turkish Pathologist was familiar with the terminology process and she said that she would check into it.
	The call adjourned at 15:10 hours CET; 1010 hours EST
<b>Next Meeting</b>	May 20, 2014 @15:00 hours CET

<b>Responsible Party</b>	<b>Action(s) Required</b>
Dr. Butany	To CSLM the banking details
Dr. Butany	To send revised Articles of Incorporation to Dr. Pete Travers
Dr. Butany	To formalize the Membership of Sudan
Dr. Looi	To discuss with RCPATH President and get back to the Bureau
Dr. Looi	To discuss with President of RCPATH re RCPATH rejoining WASPALM
Dr. Raslavicus	To look into the possibility of Dr. Marcel Garcia Rojo working on behalf of WASPaLM at IHTSDO
Dr. Looi	World Pathology Day follow-up
Dr. Butany	To send budget outline to Members for next discussion
Dr. Butany	Apply to Abbott for funding for 2014 - Attach forms and details of educational activities
Dr. Butany	Contract for Cancun conference on revised (current) letterhead





**WORLD ASSOCIATION OF  
SOCIETIES OF PATHOLOGY and LABORATORY MEDICINE**

**MINUTES  
WASPALM Bureau Meeting (Skype)  
Tuesday, May 20, 2014, 0800–1000 ET**

Present:

Dr. Lai Meng Looi, President  
Dr. Jagdish Butany  
Dr. Tjaart Erasmus  
Dr. Marilene Melo  
Dr. Gamze Mocan Kuzey  
Dr. Masami Murakami  
Dr. Lia Partakusuma  
Dr. Paul Raslavicus  
Dr. Roberto Ruiz-Arenas  
Dr. Dobrin Svinarov  
Dr. Henry Travers  
Dr. Roberto Verna  
Dr. David Wilkinson

WASPALM Office:

Pamela Lyons  
Barb Mundell

Regrets:

Dr. Stewart Bryant  
Dr. Annie Cheung  
Dr. Michael Oellerich  
Dr. Fred Rodriguez

**1) Matters arising from the previous Skype call of 25 March 2014**

The minutes were approved with correction to the date of the meeting.

Review of the Action Items:

Dr. Butany will forward the Articles of Incorporation to Dr. Travers.  
The remainder of the actions will be addressed during this meeting.

**2) Bureau Meetings**

An Executive Committee has been formed which will meet between the Bureau meetings to discuss the operational items and to do groundwork on issues to be able to provide more information to the Bureau for policy decisions. Members include President Dr. Looi, President Elect Dr. Murakami, and Secretary-Treasurer Dr. Butany.

## **Updates from WASPaLM Committees**

### **World Health Assembly**

Roberto Verna will be meeting attending the World Health Assembly following this Bureau meeting. He will find out issues where WASPaLM can play an active role and will discuss with the WHO focal point as to how WASPaLM can change its collaboration project with WHO e.g with a focus on Non-communicable disease and Antimicrobial resistance instead of the current project. . \$2000 has been budgeted to cover Dr. Verna's travel for this initiative.

### **Education Committee**

Dr. Looi circulated the education plan for review. Dr. Butany has assembled an initial panel of experts that are willing to speak at WASPaLM educational activities. All constituent societies were requested to forward names for the panel.

The WASPaLM office will work with Dr. Butany to create a template to help re-activate the panel of experts. Dr. Butany will draft a template and send to Pamela.

### **3) ICPaLM2014**

The program has been circulated to Bureau members. Dr. Mocan informed that there was a confusion regarding the registration waiver and hotel coverage by the Organising Committee (OC). She was asked to forward her letter (received from the OC) for Dr. Looi for review. Dr Looi reiterated that ICPaLM OC will waive registration fee and provide 2 nights' accommodation for speakers.

Dr Looi informed that the Malaysian Academy of Medicine (AMM) Council has agreed to the list she nominated (circularized previously) and confer the AMM fellowship on Bureau members attending ICPaLM who are either Presidents or Past-Presidents of Pathology Societies. AMM will contact each for confirmation of acceptance, a brief bio (about 100 words, prose) and a photograph, for the conferment booklet. The ceremony will require recipients of the Fellowship to wear academic roles. Bureau members who are not able to bring academic roles should inform Dr Looi so that she can arrange for some academic robes to be available for them.

The ICPaLM 2014 flyer will be circulated to the constituent societies and they will be directed to the website for further information. Bureau members are urged to help publicise the event.

### **4) Report from Dr. Looi**

Dr Looi met with Professor Archie Prentice (President, RCPaLM) at the RCPaLM office in London, May 2014. Also present were Dr Suzy Lishmann (President-Elect), Prof Mike Wells (VP) and Prof Kenneth Fleming (International Director). It appears that the main reason for RCPaLM withdrawing from WASPaLM was that they were not certain what their role in WASPaLM was. The discussion touched on many of WASPaLM's initiatives and global roles and the great potential for global leadership. RCPaLM indicated that they are interested in playing a larger role and working on many of the initiatives with WASPaLM. The College will discuss the matter of rejoining WASPaLM in its International Committee meeting later in May.

Dr. Lishman is the new President and will take office in November 2014.

RCPaLM invited WASPaLM to support its initiative on “International Pathology Day” on 5 November 2014.

#### **5) Request by Canadian Association of Pathologists (CAP)**

CAP has requested to waive the \$1000 fee that was contracted for the 2013 congress because their conference suffered a substantial loss. The Bureau agreed to waive the \$1000 and Dr. Looi will send a reply accordingly to CAP. It was to be pointed out that this decision was exceptional and not to be a precedence as it is counter to the purpose of the contract.

#### **6) 28° Congresso Nazionale della Società Italiana di Medicina di Laboratorio**

The Bureau agreed to the request to grant auspices of WASPaLM to the national meeting of the Nazionale della Società Italiana di Medicina di Laboratorio.

The Bureau agreed that in the future, the Executive Committee can approve auspices requests from Constituent Societies, and need not bring this to the Bureau for discussion

#### **7) Website**

The website will be updated regarding the corporate sponsors for the contributions received this year. Dr. Travers and Dr. Murakami will review and update name, addresses, website information of corporate sponsors as well as a review of the Green Book information.

#### **8) International Liaison**

The Bureau approved Dr. Onal to be the Turkish representative at the upcoming IHTSDO meeting in Amsterdam (October).

The Executive Committee will review costs and recommend a subsidy for Dr. Onal to travel to Amsterdam. The Executive Committee will also meet separately with Dr Paul Raslavicus and Dr Roberto Verna with regards WASPaLM’s commitments to WHO and IHTSDO.

#### **9) WASPaLM Education Plan – Sudan**

Dr. Looi reported the success of the Sudan event. A possible activity in Myanmar is being planned with the cooperation of RCPaLM (UK).

#### **10) WASPaLM World Congress 2015**

The Executive Committee will contact Dr Roberto Ruiz-Arenas for an update on the planning of the 2015 World Congress in Cancun, and the status of the contract.

The Bureau approved Dr. Oellerich's request for reimbursement of his ground travel (taxifare) for his visits in preparation for the Cancun Congress. The Bureau agreed that in the future the Executive Committee can approve this type of expenditure.

## **11) Additional Matters**

### World Pathology Foundation (WPF)

Dr. Travers requested final approval on the expenditure of \$1,700 to cover the legal expenses for WPF's transfer to the US. Mark Andre will sign off on the necessary documents to make WPF a US Foundation which will then be sent to the Swiss authorities to amalgamate WPF into a single corporation.

### WHO

The Bureau discussed the request from Dr. Melo to add Dra. Paula Távora, President of SBPC / LM as an additional WASPaLM representative at WHO. Dra. Tavora speaks English fluently, has held previous international positions and is willing to attend WHO at her own expenses. The Executive Committee will discuss this with the International Committee Chair, and report back to the Bureau and Dr. Melo.

### World Lab, Istanbul, Turkey June 2014

Dr. Kuzey reported that WASPaLM will have a Symposium at the above event. She will send the details of the symposium to Dr. Looi.

### WASPaLM World Congress 2017, Japan

Dr. Murakami asked the Bureau if there were any objections to having a Joint meeting at the World Congress in 2017 with the Association of Medical Technicians. The Bureau had no objections.

### Next meeting

The WASPaLM office will circulate a meeting request for the next Bureau meeting, June 17, 18, or 19 at 0800 ET. The purpose of the June meeting will be to set the Bureau agenda for the August 24/25, 2014 WASPaLM meeting.

Meeting adjourned at 1000 ET



**WORLD ASSOCIATION OF  
SOCIETIES OF PATHOLOGY and LABORATORY MEDICINE**

**MINUTES  
WASPALM Bureau Meeting (Skype)  
Wednesday, June 18, 2014, 0800–0900 ET (New York)**

Present:

Dr. Lai Meng Looi, President  
Dr. Jagdish Butany  
Dr. Tjaart Erasmus  
Dr. Gamze Mocan Kuzey  
Dr. Masami Murakami  
Dr. Michael Oellerich  
Dr. Lia Partakusuma  
Dr. Paul Raslavicus  
Dr. Roberto Ruiz-Arenas  
Dr. Dobrin Svinarov  
Dr. Henry Travers  
Dr. Roberto Verna  
Dr. David Wilkinson

WASPALM Office:

Pamela Lyons  
Barb Mundell

Regrets:

Dr. Marilene Melo  
Dr. Stewart Bryant  
Dr. Annie Cheung  
Dr. Fred Rodriguez

**1) Matters arising from the previous Skype call of 20 May 2014**

The minutes were approved with the Bureau acknowledging the continuing action items.

Articles of Incorporation.

Dr. Butany is continuing to undertake the changes to the Articles of Incorporation and will forward to Dr. Travers shortly.

WHO

The Bureau agreed to wait until the WHO has indicated their focus for the foreseeable future and WASPALM will then approach WHO regarding future collaborations.

## Education Committee

Dr. Butany has completed the Panel of Experts template and Pamela will forward to the Bureau Members and Constituent Societies.

## CAP

As discussed during the May 20<sup>th</sup> Bureau Meeting, a letter has been sent to CAP regarding the \$1000 fee that has been waived.

## Website

Dr. Murakami has contacted the WASPaLM Corporate Sponsors and requested that they update their information on the website.

## Additional Matters – World Pathology Foundation.

Following the May 20 meeting, Dr. Travers has submitted all the necessary documents and awaits approval from the Swiss Authorities to finalize WPF's transfer to the US. Dr. Travers would like to arrange a separate call to discuss the investments of funds with Dr. Looi and Dr. Verna.

## **2) Bureau Meeting - August 25, 2014**

The Agenda for the Bureau Meeting on August 25 in Kuala Lumpur was approved, with the following items noted.

The Bureau agreed with the introduction of a Consent Agenda at the Bureau Meeting in August to ensure that the meeting progresses quickly and smoothly.

Pamela will ensure that the following items are available to the Bureau members for the Consent Agenda.

- Past-President's report
- President-Elect's Report
- Minutes of Face-to-Face Bureau Meeting in Quebec City (June 2013)
- Minutes of Bureau & Chairs Skype calls
- Minutes of Executive Committee Skype calls

The following reports will be circularized to Bureau Members prior to the meeting in August.

### President's Report

### Secretary-Treasurer's Report

### Committee Reports

- Finance & Corporate sponsor
- Education
- Policy, guidelines & advocacy
- International liaison
- Publication & Informatics
- Constitution & Membership
- Nominations

- Dr. M Oellerich
- Dr. Lai Meng Looi
- Dr. Stewart Bryant
- Dr. Paul Raslavicus
- Dr. H. Travers
- Dr. Jagdish Butany
- Dr. Gamze Kuzey

Awards  
Labs are Vital

Dr. R. Ruiz-Arenas  
Dr. H. Travers

#### Reports from Regional Directors

North America  
Latin America  
Europe  
Africa  
Asia  
Australasia

Dr. Fred Rodriguez  
Dr. R. Ruiz-Arenas  
Dr. M Oellerich  
Dr. Tjaart Erasmus  
Dr. Annie Cheung  
Dr. Stewart Bryant

Dr. Looi will circularize an outline of the WASPaLM Strategic Plan to Bureau Members before the August 25 meeting.

#### Agenda Items

CAP Concerns and resolutions.

Dr. Butany noted that although a letter waiving the \$1000 fee has been issued to CAP; a larger discussion is required to ensure that this situation does not happen again.

New WASPaLM Brochure.

Dr. Travers would like to discuss the design of a new WASPaLM brochure and whether it will be designed and produced with Pamela or if WASPaLM will print more of the existing brochures for Bureau Members and Constituent Societies.

Collaborations with IFCC and APFCB.

Dr. Oellerich will be at the IFCC meeting in Istanbul and will send a report on possible collaborations for discussion at the next Bureau meeting.

### **3) ICPaLM 2014**

Dr. Looi requested confirmation from Bureau Members regarding their attendance at ICPaLM meeting in Kuala Lumpur. The following Bureau Members will be attending.

Dr. Lai Meng Looi, President  
Dr. Jagdish Butany (24-28 August)  
Dr. Gamze Mocan Kuzey (24-28 August)  
Dr. Masami Murakami (23-28 August)  
Dr. Lia Partakusuma (24-27 August)  
Dr. Roberto Ruiz-Arenas (24-28 August)  
Dr. Dobrin Svinarov (23-28 August)  
Dr. Annie Cheung  
Dr. Stewart Byant  
Dr. David Wilkinson (23-29 August)  
Dr. Michael Oellerich (24-28 August)  
Dr. Marilene Melo  
Dr. Roberto Verna (WPF) (24-28 August)

The following Bureau Members will be receiving Fellowships from the Academy of Medicine in Malaysia and will require Convocation Robes; Dr. Jagdish Butany, Dr. Gamze Mocan Kuzey (can bring her own robes), Dr. David Wilkinson (can bring his own robes), Dr. Lia Partakusuma, Dr. Roberto Ruiz-Arenas, Dr. Roberto Verna, Dr. Michael Oellerich, Dr Marilene Melo. Dr. Looi reminded those being conferred that the AMM will require a brief bio (about 100 words, prose) and a photograph, for the conferment booklet.

#### **4) Executive Committee Meetings**

4.1 The Executive Committee discussed and recommended to accept the request to include Dra. Paula Távora, President of SBPC / LM as an additional WASPaLM representative at WHO. Dra. Tavora is willing to attend WHO Geneva at her own expenses and the Executive Committee felt she would be a valuable addition at WHO. At her own expense, Dra. Tavora will also represent WASPaLM with WHO in South America.

4.2 It was recommended that WASPaLM only funds only the 2 attendees at WHO Geneva , capping the cost to USD2000/meeting.

4.3 WASPaLM attendees at Regional WHO meetings will not be funded by WASPaLM. Regional Bureau members or Regional Societies will be requested to support attendance on behalf of WASPaLM with support in kind. For a start, Dr. Looi and Dr Masami will attend the WHO meetings in Asia.

4.4 The Executive Committee reviewed the costs and recommended that Dr. Onal receive a subsidy (up to USD1500) for her travel to IHTSDO Amsterdam in October . This will be a one-time subsidy and it is hoped that she will continue to receive support from her constituent society for future meetings.

4.5 WASPaLM will seek from among its member Societies a representative who would be able to take on the Vice-Chair position of IPALM SIG of IHTSDO.

The Bureau agreed to the above.

#### **5) WASPaLM Website Privacy Policy**

The Bureau agreed that the privacy policy draft by Dr. Travers be adopted and posted to the WASPaLM website.

#### **Next Meeting**

A doodle meeting request will be sent to Bureau Members with suggested meeting dates in early August to finalize the Agenda for the August 25 Bureau Meeting.

The meeting adjourned at 0910 EDT (New York)





# WORLD ASSOCIATION OF SOCIETIES OF PATHOLOGY and LABORATORY MEDICINE

## MINUTES WASPALM Bureau Meeting (Skype) Tuesday, August 5, 2014, 0800–0900 ET (New York)

### **Present:**

Dr. Lai Meng Looi, President  
Dr. Jagdish Butany  
Dr. Masami Murakami  
Dr. Paul Raslavicus  
Dr. Roberto Ruiz-Arenas  
Dr. Dobrin Svinarov  
Dr. David Wilkinson  
Dr. Marilene Melo  
Dr. Stewart Bryant  
Dr. Fred Rodriguez  
Dr. Henry Travers

### **WASPALM Office:**

Pamela Lyons  
Barb Mundell

### **Regrets**

Dr. Tjaart Erasmus  
Dr. Roberto Verna  
Dr. Gamze Mocan Kuzey  
Dr. Michael Oellerich  
Dr. Lia Partakusuma  
Dr. Annie Cheung

### **Agenda**

#### **1) Bureau Meeting – 25 August 2014**

Dr. Looi confirmed with attendees for the face-to-face Bureau Meeting in August that accommodations have been arranged. There will be a Bureau dinner on August 25 and Dr. Looi will make the arrangements.

Bureau members who will be receiving a fellowship during the ICPaLM Congress confirmed with Dr. Looi and have forwarded their bio data and photos for the conferment booklet. Conferment robes have been arranged with the Academy of Medicine for those that are not bringing their own.

There are a few outstanding reports from Bureau members in preparation for the meeting in Kuala Lumpur but all should be available to the Bureau members in advance of their travels.

Dr. Looi reminded Bureau members that are attending the ICPaLM in Kuala Lumpur that they are responsible for arranging their own hotel accommodations. Any Bureau members that are available are welcome to join everyone for dinner at the hotel (Shangri-La) on the 24<sup>th</sup> of August. Dr. Looi will email Bureau members details regarding this dinner on the 24<sup>th</sup>.

The official Bureau dinner will be held on August 25<sup>th</sup>, a short walk from the hotel and Dr. Looi is making the dinner reservations.

Dr. Butany clarified with attending Bureau Members that WASPaLM will cover \$2500.00 for travel expenses to Bureau meeting, any further costs are to be borne by the Bureau members. Dr. Melo announced that she will not be submitting a travel claim for her travels and suggested that these monies be put towards the WASPaLM Education Fund for future uses.

## **2) Education Programme**

### **Myanmar**

Dr. Looi reported that the reestablished relationship with RCPaLM will allow WASPaLM to work with a partner that has the resources and the established expertise to help run these Educational Programs. To date WASPaLM has not been able to establish a long term relationship in countries where we have run educational programmes so there has not been an opportunity to gauge the long term benefits. It is hoped that with regards the Myanmar programme, WASPaLM will have an opportunity to return to Myanmar to gauge the impact of work that has been done and the benefit to people at receiving end.

The current plan is visit Yangon in October immediately after the IAP Conference in Bangkok. WASPaLM will join RCPaLM as a team (RCPaLM – Archie Prentice, Kenneth Fleming, Gareth Turner, Soo-Yong Tan; WASPaLM – Lai Meng Looi, Hallgrimur Benediktsson) and meet with the Minister of Health and key people in the Myanmar Society of Pathology and the Universities, to understand the needs in Myanmar and develop a capacity-building plan. This may be “formalized” with a MOU.

The Bureau will further discuss at the Kuala Lumpur meeting whether finances can be set aside to further this initiative.

## **3) International Liaison – Updates**

Howard Morris (VP) of IFCC will be at ICPaLM in Kuala Lumpur and will attend the WASPaLM Bureau meeting at 1230 to discuss collaboration with IFCC and will join Bureau members for luncheon.

Dr. Bryant would like to see further discussion regarding lab accreditation and would like to have further discussion on this in Kuala Lumpur. He would like to see a joint statement between IFCC and WASPaLM regarding lab accreditation and feels that this joint effort will allow Constituent Societies to present this joint statement to their respective governments and members to help further their regional efforts.

The Bureau will discuss this initiative further in Kuala Lumpur.

The Bureau approved renewing the MOU with the AsiaPacific Federation of Clinical Biochemistry (*APFCB*) several months ago and it is drafted and ready to sign. The Bureau thought it would be a good idea to sign in Kuala Lumpur with members from each organization meeting at WASPaLM booth to sign the MOU.

Dr. Looi will see whether it will be possible for WASPaLM to have a free booth and suggested that WASPaLM could display information on the organization as well as promoting the World Congress in 2015. Dr. Looi should know within a week whether WASPaLM will have a booth at ICPaLM.

#### **WHO**

The Bureau will further discuss its relationship with WHO in Kuala Lumpur and in a previous meeting agreed to an additional WASPaLM representative (Dra Paula) at the upcoming meeting in Geneva. Funding for her will be borne by the Brazilian society. Dr. Verna will approach the WHO to see about details regarding accreditation for Paula to attend the meeting in Geneva.

#### **IHTSDO**

Dr. Looi has submitted the WASPaLM nominee for the Vice Chair position with the IHTSDO IPaLM SIG. There are other nominees for this position, and it will take another month to know whether this nomination has been awarded. Regardless of the outcome of voting, WASPaLM can have a representative at IHTSDO meetings and discussions and it is suggested that the nominee attend the upcoming October meeting in Amsterdam.

#### **4. Other Business**

##### **Congress 2019**

The Italian Constituent Society would like to present a proposal in Kuala Lumpur to host the 2019 Congress. The Bureau felt that hosting of the upcoming congress should be opened to all Constituent Societies and discussed at a later date and not in Kuala Lumpur. The Bureau will open the bidding to all C.S. and decide at the Cancun meeting in 2015 where the congress will be held in 2019. The Bureau would like to see Roberto expand on his present proposal to host in 2019 and suggested that he select only one city to submit for 2019 at the Cancun Congress.

The Bureau will defer a decision on the 2019 Congress until all bids have been submitted in Cancun.

##### **World Pathology Foundation**

There will be 4 trustees of the World Pathology Foundation in Kuala Lumpur and will meet following the WASPaLM Bureau meeting on the 25<sup>th</sup> to discuss recommendations for the 2015 Gordon Signey fellowship recipients. Dr. Travers will attend the meeting via Skype.

Following the World Pathology Foundation meeting the Finance Committee will meet.

The meeting adjourned at 0904 EDT (New York)